
KENYA INSTITUTE OF SUPPLIES EXAMINATION BOARD

KISEB/CEO/MCCD/2/202409-013

September 9, 2024

REQUIREMENTS FOR ACCREDITATION TO TRAIN CPSP-K AND APS-K

The Kenya Institute of Supplies Examination Board (KISEB), established under the Supplies Practitioners Management Act of 2007, sets and regulates certification syllabuses and conducts examinations for those seeking to become procurement and supply chain professionals in Kenya. Please note the following:

1. Section 13(i) mandates the Board to collaborate with the Ministry of Education for the accreditation of institutions offering Certified Procurement and Supply Professionals of Kenya (CPSP-K) and Associate in Procurement and Supply of Kenya (APS-K) courses.
2. Section 17 of the Technical and Vocational Education and Training (TVET) Act, 2013, stipulates that no person or institution shall offer training in Kenya unless they have been accredited, licensed, and registered under the Act to provide such training.
3. Any person or institution that offers tuition or training without meeting these requirements is in violation of Sections 13(i), 29, 30, and 31 of the Supplies Practitioners Management Act, 2007, and Section 17(4) of the TVET Act, 2013. Such persons commit an offence and, upon conviction, are liable to a fine not exceeding one million shillings, imprisonment for up to three years, or both.
4. Institutions wishing to train CPSP-K and APS-K must comply with KISEB's accreditation requirements made under Sections 5(c) and 13(i) of the Supplies Practitioners Management Act, 2007, as well as Regulation 12 of the SPM (Examinations), 2015.

To apply for accreditation, send your request to the Secretary & Chief Executive Officer, along with the following documents:

1. A copy of the Registration Certificate from the Technical and Vocational Education and Training Authority (TVETA) (for tertiary colleges).
2. A copy of the Accreditation Letter from the Commission for University Education (CUE) (for universities).
3. A copy of the KNEC or KASNEB Accreditation Letter, if applicable.
4. Contact details, including phone number, email, contact person, and the location of institution.

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SECRETARY & CHIEF EXECUTIVE OFFICER.