KISEB
Elevating Supply Chain

KENYA INSTITUTE OF SUPPLIES EXAMINATION BOARD

Established under the Supplies Practitioners Management Act, Cap. 537

OFFICIAL REGULATORY & STATUTORY NOTICE

PUBLIC NOTICE ON THE USE OF KISEB CERTIFICATION MARKS

The **Kenya Institute of Supplies Examination Board (KISEB)** is a statutory body established under the **Supplies Practitioners Management Act, Cap. 537**, with the mandate, among others, to administer professional examinations and certify qualified procurement and supply chain professionals in Kenya.

KISEB administers the professional certification framework in accordance with **section 13 of the Supplies Practitioners Management Act, Cap. 537** and the **SPM (Examination) Regulations, 2015**. The **CPSP-K** and **CPPP** are registered trade marks of KISEB and are protected under the **Trade Marks Act, Cap. 506**.

KISEB hereby issues this Public Notice to clarify the authorised use of its professional certification marks and to protect the integrity, credibility and public confidence in KISEB professional certifications.

1. KISEB CERTIFICATION MARKS

The certification marks covered by this Notice are:

CPSP-K ®
Certified Procurement and Supply Professional of Kenya

CPPP ®
Certified Public Procurement Professional

The **CPSP-K** and **CPPP** are registered trade marks of the Kenya Institute of Supplies Examination Board (KISEB) and are protected under the **Trade Marks Act, Cap. 506**.

2. PURPOSE OF THE CERTIFICATION MARKS

The **CPSP-K** and **CPPP** certification marks signify that an individual has successfully satisfied the prescribed requirements for professional certification by KISEB.

The marks provide assurance to employers, clients, Government, professional institutions and the general public that the individual has met the prescribed requirements relating to **knowledge, competence, professional assessment and ethical conduct** in procurement and supply chain management.

3. REQUIREMENTS FOR CERTIFICATION

An individual is eligible for certification and use of the relevant KISEB certification mark upon satisfying the requirements prescribed by KISEB, including:

01	**Academic and Entry Requirements:** The candidate must meet the academic and other eligibility requirements prescribed for the professional qualification.
02	**Examinations and Assessments:** The candidate must successfully complete and pass all prescribed examinations and assessments administered or recognised by KISEB, including any prescribed industry-based learning or practical competency requirements.

03	**Professional and Ethical Conduct:** The candidate must comply with the applicable professional, ethical and conduct requirements prescribed by the relevant legal and regulatory framework, including the applicable professional Code of Ethics and Professional Conduct.
04	**Certification:** The individual must be formally certified and entered in the relevant KISEB register before using the applicable certification mark.

4. AUTHORISED USE OF THE CERTIFICATION MARK

The **CPSP-K** and **CPPP** certification marks may only be used by individuals who have been duly certified by KISEB and whose certification remains valid.

A certified individual may use the relevant certification designation in a professional capacity, including on:

- ✓ business cards;
- ✓ curriculum vitae and professional profiles;
- ✓ official correspondence;
- ✓ professional reports and documents;
- ✓ conference and professional materials; and
- ✓ other legitimate professional contexts.

PROHIBITION ON MISLEADING USE: The certification mark or designation shall not be used in any manner that may mislead the public, employers, clients or other stakeholders regarding the individual's qualifications, certification status or professional competence.

5. VERIFICATION OF KISEB CERTIFICATION

KISEB maintains an official register of persons certified under its professional certification framework. Employers, Government agencies, organisations, members of the public and other stakeholders are encouraged to verify the certification status of an individual where the certification is relied upon for employment, professional engagement, procurement-related responsibilities or other purposes.

Where required, KISEB may issue or provide official confirmation of an individual's certification status.

KISEB remains committed to maintaining the integrity, credibility and public confidence in professional certification in procurement and supply chain management in Kenya.

Secretary/Chief Executive Officer
Kenya Institute of Supplies Examination Board